



Junior Museum & Zoo Birthday Party Agreement

Number of Guests

Please bring a minimum 2 adults who can stay throughout the party. This way there is one parent who can monitor the children in the exhibit hall and one in the zoo to ensure the children's safety.

Our fees for our party packages assume you'll have 25 child and adult guests, includes the host family. You may add guests at a cost of \$10 per person up to the capacity limit for each room. Science Lab 1 has a maximum of 30 guests, Science Lab 2 has a maximum of 40 guests.

No Outside entertainment allowed.

Programs

For an additional fee you may choose to have a program to be held during the first hour of your 3.5 hours of your party rental. The program must be chosen at the time of reservation and cannot be changed after the reservation is made.

Age of Guests

For the Zoo Animal, Bug Buddies, Junior Geologists, & Roller Coasters programs the children need to be 3 years of age or older.

Setting Up/Cleaning Up

You will be able to start setting up at your scheduled start time of either 10:00am or 1:30pm. You will need to be cleaned up and out of your room by your scheduled end time of either 1:30pm or 5:00pm. The entire rental time for your room is 3.5 hours.

Food and Plates

You may bring your own food for your guests. There is a refrigerator and freezer in which to store your food, but there won't be a way to heat your food. If you like, you may also have food delivered and can work this out directly with the vendor. If you chose to add a program, just be sure to have the food arrive after your program has ended.

Please bring your own plates, cups, utensils and tablecloths.

Decorations

You may bring table toppers, signs, and decorations that can be taped to the walls (please only use blue painters' tape for this).

For the safety and comfort of our Zoo animals and other visitors, do not bring balloons, noisemakers, confetti, or piñatas.

Cancellation Policy: Cancellations must be made in writing at jmzeventrequests@cityofpaloalto.org 30 days prior to the date of your party. A refund will be given minus \$150 fee if the notice is given 30 days prior. Notice given less than 30 days prior to the date of your party will not receive a refund.

By signing below, I agree to adhere to the Birthday Party and cancellation policies set forth in this Agreement.

Name

Signature

Date